



WOODMEN

SCHOOL OF MINISTRY

The School of Ministry at Woodmen Valley Chapel provides participants with a practical experience of vocational ministry through two programs: a 10-week summer internship and a 9-month residency. The internship helps interns discern a potential call to ministry, while the residency focuses on gaining clarity and specialized development in a specific ministry area.

Both residents and interns become part of a ministry team and therefore will be held to Woodmen's high expectations of working with excellence, serving others and loving well. As valued team members, both roles also receive intentional, caring support and guidance as they engage with coaches and mentors, participate in weekly leadership classes, offer and receive direct feedback and dedicate time to investing in and deepening their relationship with God through the program!

COMPETITIVE CANDIDATE QUALITIES:

- A maturing relationship with Christ
- Previous experience volunteering/working or strong desire to work in a ministry area
- Strong work ethic, hunger for growth, humility, and a positive attitude

GRAPHIC DESIGN JOB DESCRIPTION

JOB FUNCTION

1. Create high-quality church-wide graphics and visuals for web, print, and social media using the Adobe Cloud Suite
2. Design branded materials for events and marketing (signage, posters, slides, flyers, etc.)
3. Help drive the visual direction and assist in the strategy for creative projects that support ministry and organizational objectives
4. Collaborating with departments to achieve clear communication and cohesive branding
5. Work with outside vendors and printers (pre-press, production, and delivery)
6. Regularly edit outgoing communications and update church website
7. Develop personal skills through observational learning and practical application
8. Other duties as assigned

LEADERSHIP DEVELOPMENT

Fundamental building blocks for creative, Christ-centered design in ministry

LEADERSHIP OPPORTUNITIES

Leading creative design projects through to completion and developing creative voice

COLLABORATION

Cross-departmental service and support, team meetings and brainstorming sessions, church-wide graphic development

MAKING MINISTRY RUN

Cohesive branding throughout signage, communications, and church graphics that meet ministry needs for each week